CALL FOR PROPOSAL- EXTERNAL FINANCIAL AUDIT SERVICE

The Observatory of Conflict and Violence Prevention (OCVP, www.ocvp.org) would like to invite external independent audit firms to submit proposals for auditing High-quality Research Support Programme (HQRS) activities in 2017.

About the OCVP

The Observatory of Conflict and Violence Prevention (OCVP) is a non-partisan independent non-governmental research organization aiming to contribute to the improvement of the socio-economic conditions of Somali regions through research, training and advocacy. Established in 2009, the OCVP visions a peaceful, secure and prosperous Somali-speaking community in the Somali regions. In achieving this, the OCVP provides reliable data on peacebuilding and governance for shaping policy, developing responses and monitoring progress, at a time when the country is emerging from the prolonged conflict and local institutions need to be nurtured with information that can help respond to persistent local social issues.

OCVP carefully approaches its different programmes from research, training and advocacy perspectives, drawing on the data collected at district levels and disseminating findings to various stakeholders at district, regional and national levels to inform policy and programming. OCVP is situated at the crossroads between academia, community practice and policy-making. It is linked to the growing number of local academic institutions as well as to international networks of academic research institutions involved in conflict resolution, peace building, governance, humanitarian issues and sustainable development. Its activities include: assessing peacebuilding and statebuilding processes and progress, enhancement for local research capacity and information share for evidence-led policymaking and programme design.

Scope of the external audit

The external audit service will cover the organization’s financial statement of HQRS programme implemented during 2017 (January- November 2017). The HQRS was two-year research training programme that started on August 2015 and ended on the November 2017, hence the external independent audit will be focusing of activities implemented from January 2017 to November 2017 with a total budget of 237,283 US Dollars implemented during this phase of the programme. The selected external audit is expected to carry-out in accordance with the International Standard on Auditing (ISA). Sufficient audit evidence should be gathered to substantiate in all material respects the occupancy of the last and final phase of HQRS.

Requirements

The external audit service required will include, but not limited to:
• The planning, management and execution of the external annual organization’s financial audit for the 2017 activities of HQRS
• Prepare an auditor’s report and management letter having a format and content consistent with generally accepted auditing standards
• Discuss the auditor’s report and management letter with the OCVP’S management and Finance prior to their distribution

Proposal requirements and criteria on which a decision will be made:

• Competitive fee quote to complete the assignment (breakdown of the fee quote into sub-areas is required)
• CVs of core staff/service team who would conduct the external audit including the location of the staff and implementation work plan
• An explanation of the external audit approach that would be used including the firm’s policy in relation to the maintenance of continuity of staff involved in the audit. Details of relevance experience within the sector and the projects activities and issues addressed.
• Details of your internal practices to ensure compliance with independent requirements and freedom from conflict and interest.
• Details of other relevant clients for whom such a service has previously been provided

Contact details

For further information or clarification please contact Mohamed Gahair by email at mohamed.gahair@ocvp.org

Deadline

Application Packages should be sent to hr@ocvp.org, with the subject line ‘HQRS 2017 Financial External Audit’, latest 3pm (Hargeisa time) on Thursday, the 16th of November 2017. Please note that only shortlisted firms will be contacted.